

CHAUDHARY DEVI LAL UNIVERSITY, SIRSA

(Established by the State Legislature Act 9 of 2003)

No. CDLU/Acad./37/2022/ 2461-2530

Dated: 27-09-2022



DATE BOUND
Through e-mail

To

1. Dean, USGS
2. All Chairpersons, UTDs
3. Principal, University College
4. All Branch Officers,
Chaudhary Devi Lal University, Sirsa

Sub: Annual Report from 01.01.2021 to 30.06.2022.

Sir/Madam,

It is intimated that the Annual Report from 01.01.2021 to 30.06.2022 is to be prepared and to be presented before the Executive Council and Court of the University in its meetings. The Important Academic/Cultural/Research activities shall be highlighted through photographs and Newspapers cuttings in the Annual Report.

It is, therefore, requested to supply the information pertaining to your Department/Branch strictly in the prescribed Proforma along with soft copy, as per following specifications to this office **upto 30.09.2022** from the date of issuance of this letter:

- | | | |
|-------------------|---|---------------------------------|
| (i) Text | : | MS Word format (MS Office 2010) |
| (ii) Font size | : | 12 |
| (iii) Font Type | : | Times New Roman |
| (iv) Paper Size | : | A4 with 1" Margin both sides |
| (v) Spacing | : | 1.5 |
| (vi) Heading | : | Bold and Small Letters |
| (vii) Sub Heading | : | Bold and Small letters |

The soft copy of the prescribed proforma is being sent to your office e-mail and can also be downloaded from the University Website i.e. www.cdlu.ac.in.


It is, therefore, requested to ensure that all required information is collected and edited at your end in time. A prompt action in this regard is solicited.

Information received after due date will not be entertained.

This may kindly be treated as **MOST URGENT**.

DA/as above

Endst. NO. CDLU/Acad./37/2022/2531-33


27/9/2022
Deputy Registrar (Academic)
For Convener, Editorial Board

Dated: 27/09/2022

Copy of above is forwarded to the following for information and necessary action:

1. Director, UITDC with the request to get the proforma of Annual Report uploaded on the university website.
2. P. S. to Vice-Chancellor (for kind information to Vice-Chancellor), CDLU, Sirsa.
3. P. A. to Registrar (for kind information to Registrar), CDLU, Sirsa.


27/09/22
Assistant Registrar (Academic)

PROFORMA FOR SUPPLY OF INFORMATION FOR ANNUAL REPORT FROM 01.01.2021 TO 30.06.2022

NAME OF THE DEPARTMENT: _____ (FACULTY OF _____)
 (Established in _____)

Departmental Profile

Faculty

1.1. Regular

Name of the Full-time teacher	PAN	Designation	Year of appointment	Nature of appointment (Against Sanctioned post, temporary, permanent)	Name of the Department	Total years of Experience in the same institution	Is the teacher still serving the institution/If not last year of the service of Faculty to the Institution

1.2 Assistant Professor (Contract Basis/Part Time)

Sr. No.	Name of Teacher	Designation	Highest Qualification	Contractual/Part Time	Workload per week

1.3 Regular Teachers

Name of full time teachers receiving awards from state level, national level, international level	Year of Award	PAN	Designation	Name of the award, fellowship, received from Government or Government recognised bodies	Name of the Awarding Agency	Incentives/Type of the incentive given by the HEI in recognition of the award	Link to the relevant documents

1.4 PGBOS&R

Sr. No.	Name	Institution/Deptt.	Term (From _ To_)

1.5 UBGOS

Sr. No.	Name	Institution/Deptt.	Term (From _ To_)

1.6 DRAC

Sr. No.	Name	Institution/Deptt.	Term (From _ To_)

Programmes:

2.1. Programmes Offered under Regular Mode:

Programme Code	Programme name	Year of Introduction	Status of implementation of CBCS / Elective Course System (ECS)	Year of implementation of CBCS / ECS	Year of revision (if any)	If revision has been carried out in the syllabus during the last 5 years, Percentage of content added or replaced	Link to the relevant documents
			CBSC: Yes/No ECS: Yes/No	CBSC: ECS:	CBSC: ECS:	CBSC: ECS:	CBSC: ECS:

2.2 Programmes Offered under Self Financial Scheme (SFS):

Programme Code	Programme name	Year of Introduction	Status of implementation of CBCS / Elective Course System (ECS)	Year of implementation of CBCS / ECS	Year of revision (if any)	If revision has been carried out in the syllabus during the last 5 years, Percentage of content added or replaced	Link to the relevant documents
			CBSC: Yes/No ECS: Yes/No	CBSC: ECS:	CBSC: ECS:	CBSC: ECS:	CBSC: ECS:

2.3 Syllabus Revision:

Sr. No	Programmes	Major	Minor	Date of approval

2.3.1. Details of New Programme introduced:

Name of the Course	Course Code	Year of Introduction	Activities/Content with direct bearing on Employability/ Entrepreneurship/ Skill development	Link to the relevant document

Students' Details

3.1. Programmes Offered under Regular Mode:

Sr. No.	Prog. Name and code	Students Enrolled											No. of students who are not receiving any Freeships/Scholarships	
		Male	Female	Total students	Within State (including male & female)	Outside State (including male & female)	Outside country (including male & female)	Eco. Backward (including male & female)		Socially challenged (SC+ST+OBC including male & female)		No. of students receiving Freeships/Scholarships from Institutions Fund		No. of students receiving Freeships/Scholarships from the Private Bodies
								M	F	M	F			
	U.G.													
	P.G.													
	Ph.D.													

3.2 Programmes Offered under Self Financial Scheme:

Sr. No.	Prog.	Students Enrolled											No. of students who are not receiving any Freeships/Scholarships	
		Male	Female	Total students	Within State (including male & female)	Outside State (including male & female)	Outside country (including male & female)	Eco. Backward (including male & female)		Socially challenged (SC+ST+OBC including male & female)		No. of students receiving Freeships/Scholarships from Institutions Fund		No. of students receiving Freeships/Scholarships from the Private Bodies
								M	F	M	F			
	U.G.													
	P.G.													
	M.Phil													

3.3 Total Number of Students Completed Degree (in minimum stipulated time)

Sr. No.	Programme	No. of students	
		Appeared	passed
1.	U.G.		
2.	P.G.		

3.4 Placement/ status of all students:

Academic Year	Name of Students	University Registration no.	Contact details Phone, e-mail	NET/JRF	Status			
					Placement/Job	Higher studies	Self Employed/	None

							Business	

3.5 Entrepreneurship (UTD)

Sr. No.	Name of Student/Alumni/Faculty	Univ. Regn. No. & E-mail ID	Year of Completion (applicable for student/alumni)	Name of the Company Incubated

3.6 Any other distinction achieved by the students.

Departmental Activities

Note: Please attach photographs or News Reports

4.1. Conferences (s), Seminar (s), Workshop (s) Organized by the Department.

S.N.	Topic/Theme of Conference/Seminar/Workshop	Period/Date	Name of the Teacher Organizer(s)

4.2. Extension Lecture (s) organized by the Department

S.N.	Name, Designation and Address of Resource Person(s)	Topic	Date	Name of the Teacher(s) In-charge, if any

4.3. Co-curricular and Extension Activities held in the Department.

Sr. No.	Department	Extension Activities in Neighborhood community	Date/Venue (attached documentary proof)

4.4. Consultancy Work done by the Department

Name of the Teacher	Job/Work	Name of Agency	Total Amount (Rs.)

4.5. Orientation/Refresher Courses/Faculty Development Programmes In-service Training, etc. attended or any other Degree/Diploma/Certificate obtained by the Faculty/Employee.

Sr. No.	Name of Faculty	Duration From To	Organized by	Name of the Institution

4.6 Number of functional MoUs with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years (10)

Sr. no.	Organisation with which MoU is Signed	Name of the Institution/ Industry	Year of Signing MoU	Duration	List the Actual Activities under Each MOU Year wise	Number of Students/Teachers Participated under MoUs

4.7 Number of collaborative activities with other institutions/ research establishments/industry for research and academic development of faculty and students per year .

Sl. No.	Title of the Collaborative Activity	Name of the Collaborating Agency with contact details	Name of the Participant	Year of Collaboration	Duration	Nature of the Activity	Link to the Relevant Document

Departmental Contribution to Academics& Research

5.1 Total Number of Students on Rolls in the Ph.D. Programme

Sr. No.	Name of scholar	Session	Supervisor	Co-supervisor, if any	Date of Registration/ Date of Enrollment	Nature of Enrolment		
						JRF	URS	Any other

5.2 Details of Ph.Ds Submitted & Awarded (in chronological order)

Sr. No.	Name of Scholars	Name of the Supervisor	Date of Regn./ Enrollment	Fellowship, if any	Topic of Research	Date of submission	Date of Award	Category

5.3 Detail of Dissertations/Project Work Report in M. Phil./M. Tech./ LLM (in chronological order)

Sr. No.	Name of Scholars	Name of the Supervisor	Fellowship, if any	Submitted	Awarded

5.4 Research Publications (Books published)

Sr. No.	Whether Text/Reference/E-Book/Subject Book	Title with name of author(s)/Editor(s) as appearing in the publication	Name of the publisher (International/National/Regional/Local etc.)	Publishing Year, Page Numbers	ISSN/ASIN/ISBN No, if any	Citations	<u>h</u> Index	<u>i</u> Index

5.5 Research Papers Published in Online/Indexed/digital/Refereed Journals or Conference Proceedings, etc.

Sr. No.	Name of Author(s) as appearing in the publication	Title	Journal, Volume, Issue, Year, Page Numbers	Whether indexed/refereed/ Non-refereed or Conference Proceedings	Impact factor, specify if Thomas Reuter	ISSN/ISBN/ASIN No., if any	Whether you are first/Principal/Corresponding author or supervisor/mentor or other author	Citations	
								<u>h</u> Index	<u>i</u> Index

5.6 Research Publications (Chapter in Books/Monograph other than refereed Journal Articles):

Sr. No.	Title of the Chapter in a Book/Monograph	Name of the Author(s)	Whether Text/Reference/E-Book/Subject Book	Title of the book with name of Editor(s) as appearing in the publication	Name of the Publisher (International/National/Regional/Local etc.)	Publishing Year, Page Numbers	ISSN/ASIN/ISBN No, if any	Citations	
								<u>h</u> Index	<u>i</u> Index

5.7 Research Projects

Sr. No.	Name of the P. I.	Title & Type of Projects (Major/Minor)	Sanctioned order No.	Carried out/ On Going	Funding Agency	Period From _ To _	Amount Mobilized (Rs. In Lakhs)	Whether accepted by funding agency	Whether Patent/Technology Transfer/Product/Process /Major Policy of Govt. (Bodies at Central and Sate Level)

5.8 Invited Lectures as Resource Persons and Paper (s) presented in Conferences/Seminars/Symposia/ Faculty Development Programmes/Refresher Courses/ Orientation/Workshop etc.

Sr. No.	Title/Topic of the paper/Lecture presented	Presented by	Title of the Conference/Seminar etc.& Organizer	Date (s) of the event	Whether International/National/ State/Regional University or College level	Whether published in the proceedings

5.9 MoUs signed by the Department.

5.10 Participation /contribution to Quality Enhancement Outside University

Sr. No.	Particular
1.	Contribution of the Faculty to Academics and Research Activities in other Institutions
2.	Administrative Assignments
3.	Leadership
4.	Membership of Academic Organizations/Bodies
5.	Awards and Appreciations
6.	Any others

5.11 E-content is developed by teachers:

Sr. no.	Name of the Teacher	Department	Name of the Module Developed	Platform on which Module is Developed	Date of launching e content	Link to the relevant document and facility available in the institution	List of the e-content Development facility available	Provide link to videos of the Media Center and recording facility

5.12 Bibliometrics of the Publications During the year based on average Citation Index in Scopus/Web of Science/PubMed:

Sr. no.	Department	Title of the paper	Name of the Author	Title of the Journal	Year of publication	Citation index	H index

6.1. Strengthening of Departmental Infrastructure:

6.2. Any other Information.

6.3. Future Planning: Please state the Academic/Research/Co-curricular and Extension Activities Planned.

(a) 2022-23	
(b) Upto 2024	